

SAML Annual Business Meeting Minutes - April 27, 2021

Prepared by Jayne Gardiner, SAML Secretary

- **Call to order.** The meeting was called to order by President Dave Eggleston at 4:45 pm Eastern time.

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| <ul style="list-style-type: none">● Approval of Minutes. The minutes of the 2020 SAML Annual Business Meeting were <i>approved as submitted by a vote</i> |
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- **New Member Ratification** (D. Eggleston)
 - Vote to ratify new member (Texas A&M Corpus Christi – Center for Coastal Studies) (D. Eggleston)

Ratification of Texas A&M Corpus Christi – Center for Coastal Studies as a new member.
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<i>Approved by vote.</i>

- **Election of Officers** (Q. White)
 - President-Elect, 2022-2023: Read Hendon nominated by the nominating committee (no motion required). Opened nominations from the floor, there were none. Motion to close nominations (Q. White, C. Alexander).

Read Hendon as President-Elect for 2022-2023
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<i>Approved by vote.</i>

- Member-at-Large, 2022-2024: Antonietta Quigg nominated. Opened nominations from the floor, there were none. Motion to close nominations (R. Hendon, Q. White).

Antonietta Quigg as Member-at-Large for 2022-2024

<i>Approved by vote.</i>

- **Old Business**

- **Dues and Membership Status** (L. Burnett)
 - NAML has 100% of members paying dues this year
 - 94 regular members of NAML
 - 1 member in northeast requested a dues waiver, which was granted
 - SAML: 44 regular members and 3 or 4 associate members
- **Tax Exempt Status Update** (R. Hendon)
 - Still waiting on updates from BAI
 - SAML was incorporated in the state of Delaware, still working on 501c3 status. Slow process through the IRS, believed to be on track.
 - Ex Comm approved a BAI contract to get the tax exempt status
 - In the process of drafting an MOU between SAML and BAI to set roles and responsibilities

- **New Business**

- **Discussion and Q&A regarding NAML Standing Committee on Diversity, Equity & Inclusion** (B. Dickey)

- Call for nominations and self-nominations from all 3 regionals for a term of 3 years
 - Want one representative from each regional, 1 from board, additional members may be appointed
 - Anyone employed by a member institution may serve
 - Put out a call with an Apr 30 due date: have received 3 nominations to date, but would like more (2 from SAML, 1 from WAML, none from NEAMGLL yet)
- o **Update on aligning SAML and NAML bylaws** (S. Ebanks & L. Burnett)
- NAML bylaws were just redone, committee is tasked with getting the SAML bylaws aligned. It will take several months and be submitted for approval at the 2022 SAML meeting
- o **Treasurer's Report and 2021 Budget Approval** (Read Hendon, Treasurer)
- Treasurer's report has been reviewed and approved by the audit committee, submitted and available for review by members.
 - Only expenses last year were for the student awards and miscellaneous administrative expenses

2021 Budget

- There is more information in this year's budget than last year: deductions that NAML automatically takes out of our dues dispersal are now captured in the budget: \$1000 website charge (same for all regionals), \$25 corporate fee because we are incorporated in Delaware, \$300 corporate report filing fee, approximately \$300 fee will be coming to all regionals to offset charges from members paying by credit card (new fee).
- Last year we had issues with our prior bank account with Regions, had BAI set up a new bank account with Mainstreet Bank. This is expected to be complete within the next few weeks. The 2020 dues dispersal checks from NAML (totaling ~\$12K) needed to be canceled, will be reissued as a single payment
For 2020, back dues dispersal will have corporate filing fee and corporate fee deducted, believe the \$1000 website fee has already been collected, Read will confirm.
- No meeting costs (usually budget \$3000) or meeting travel support costs (usually budget \$3000) this year
- Student support awards budgeted at \$4K, awards have been distributed and checks cashed
- Ex Comm approved estimated costs for establishing 501c3 status, \$5K. We have not been paying taxes in the past, but need to complete this process to be federally compliant.
- Miscellaneous fees that we have every year, budgeted at \$250
- Projecting year end balance of ~\$75K is consistent with prior years, have discussed potentially expanding student awards a bit going forward

<p>Motion (R. Luettich, S. Ebanks): approve 2021 budget as presented <i>Approved by acclamation.</i></p>

o **Student Awards** (S. Ebanks)

- 2021 award named for Lou Burnett in honor of his contributions to SAML
- 18 applicants, 13 awardees
- \$3621 total out of the \$4000 budgeted
- Committee: Mona Behl, Christopher Finelli, Jim Gelsleichter, Sue Ebanks
- Awardees were asked to provide responses about how they used the funds and the impact, some have also provided photos. These will be added to the website.
- Nominations for naming of the 2022 award. John Vernberg was suggested last year.

Motion (Q. White, F. Dobbs): name the 2022 student awards in honor of John Vernberg. *Approved by acclamation*

- Need nominations for 2023: Larry Pomeroy was mentioned at the Ex Comm meeting
- Suggestion to send out a formal call via email for nominations, request a short paragraph about the nominee
- Please consider volunteering to review student awards
- Ex Comm will meet in November to review the budget and discuss increasing student awards

o **2022 Meeting** (D. Eggleston)

- Thanked Meryll Alber and Jacob Shalack for their efforts in planning the 2020 and 2021, both of which had to pivot to virtual
- Nomination for Sapelo Island to host the 2022 meeting
- Possible dates: Apr 24-26 or May 1-3, 2022. Dave Eggleston will send potential dates to delegates via email
- Also need to consider internal and external topics: to be sent via email. List of past topics being accumulated on the SAML website

o **Other Business**

- NAML biennial meeting: Oct 25-26, 2021 at UTMSI in Port Aransas
- SAML needs to elect a candidate for NAML presidential elections in 2023, will need to do this next year
- NAML Education Committee has drafted a survey to be sent to all institutions with questions about undergraduate and graduate education, as well as DEI. Being reviewed now, hope to circulate it within the next couple of weeks.
- SAML logo (C. Alexander): SCAD has one of the largest design schools in the country, to be in contact with them about potentially designing a new logo for SAML, possibly as a class project, or potentially as a competition. Ex Comm expressed interest in providing support for that effort.

o **Closing Remarks** (D. Eggleston)

- The discussion on DEI, breadth of ideas, and motivation for change was tremendous. Asking students to tell their stories is a great way to better understand the challenges that they are facing.

Business Meeting adjourned at: 5:30pm